



OTTOBAUTHENTIC

Let's Talk... we're looking for:

Senior Accountant

Paarl

R 40 000 to R 60 000

ROLE/JOB DESCRIPTION:

- Company is embarking on a finance transformation journey, migrating all accounting, reporting, and operational finance processes from Agrismart to Sage300 ERP. The Senior Accountant will be a key driver in this transition, assisting the Financial Manager with end-to-end process investigation, mapping, migration planning, system implementation, and training of personnel. The role requires strong technical accounting knowledge, ERP migration experience, and the ability to understand, document, and streamline financial workflows across sites, Shared Services, and Head Office.

RESPONSIBILITIES:

Process Investigation & Mapping

- Conduct a comprehensive review of all existing financial processes across:
- Site-level bookkeepers and operations.
- Shared Services finance functions.
- The Financial Manager's office (group-level reporting, consolidations, compliance).
- Map existing workflows, control points, and reporting requirements.
- Identify inefficiencies, duplication, and opportunities for process improvement.
- Design and document future-state processes aligned with Sage300 functionality.

Migration Planning & Execution

- Assist in planning the staged migration from Agrismart to Sage300 ERP.
- Prepare reconciliation schedules to validate migrated balances and historical data.
- Manage cut-over activities, including parallel runs and variance investigations.
- Ensure opening balances, GL structures, and reporting templates are correctly migrated.
- Document both old (Agrismart-based) and new (Sage300-based) processes for reference and audit trail.

Financial Operations & Reporting

- Support day-to-day financial accounting (AP, AR, GL, Cashbook, Fixed Assets) during transition.
- Perform reconciliations between systems to ensure financial accuracy.
- Contribute to monthly management reporting packs and statutory accounts.
- Maintain compliance with IFRS, internal controls, and audit requirements.

Training & Change Management

- Prepare training materials and user guides for Sage300 financial processes.
- Train and support site-level, Shared Services, and Head Office staff in processing transactions on Sage300.
- Provide hands-on support during initial months of system adoption.
- Serve as a subject-matter expert and first line of support for finance users.

Stakeholder Engagement

- Work closely with IT, Operations, and Finance to ensure smooth integration of Sage300 with other systems.
- Liaise with auditors to ensure proper documentation and validation of the migration process.
- Assist the Financial Manager in reporting migration progress and risks to Exco and the Board.

EDUCATION/EXPERIENCE:

- BCom Accounting or equivalent (essential).
- Completed articles (SAICA / SAIPA) very advantageous.
- Minimum 5 years' post-articles accounting experience in a multi-entity environment.
- Hands-on experience with ERP implementations or system migrations (Sage300 ERP highly advantageous).
- Strong technical accounting knowledge (IFRS compliance, consolidations, reconciliations).
- Advanced Excel and data analysis (pivot tables, lookups, large data sets).
- Industry knowledge in fuel, retail, or FMCG beneficial

Kindly note: If you have not heard from us within 14 working days, your application was unsuccessful

How to Apply: Please submit your resume to: joe@ottobauthentic.co.za and use the job title and location as the subject