



OTTOBAuthentic

Let's Talk... we're looking for:

## Manager of Corporate Social Responsibility (CSR) Non-Profit Organization Parktown, JHB

The Manager of the CSR Non-Profit Organization is responsible for leading, managing, and advancing the nonprofit's mission in alignment with the founding company's social responsibility goals. This individual will oversee all aspects of the non-profit's operations, including program development, fundraising, marketing, financial management, and community relations. The role demands a commitment to ethical leadership, transparency, and community engagement, aiming to create sustainable, positive impacts in the communities served.

### Key Performance Areas:

- ① Strategic Planning and Leadership
- ② Program Development and Management
- ③ Fundraising and Financial Management
- ④ Marketing and Communication
- ⑤ Community Engagement and Partnership Development
- ⑥ Compliance and Governance

### Education:

- ① Bachelor's degree in Business Administration, Social Sciences, or related fields.

### Experience:

- ① Proven experience in non-profit management, CSR, or related field. (BIG advantage)
- ② Strong leadership, strategic planning, and organizational skills.
- ③ Excellent communication, fundraising, and financial management abilities.
- ④ Deep understanding of community needs and non-profit sector challenges.
- ⑤ Ability to work collaboratively with diverse teams and stakeholders.

### Skills/Physical Competencies:

- ① Highly Computer Literate
- ② Preferably Muslim (Will be working in mosques)
- ③ Good Communication Skills (Verbal and Written)
- ④ Tolerant and Understanding
- ⑤ Interpersonal Skills
- ⑥ Ability to work under pressure
- ⑦ Good Time Management Skills
- ⑧ Deadline Driven
- ⑨ Self-Motivated
- ⑩ Use Initiative

**Kindly note:** If you haven't heard from us within 7 working days, please consider your application unsuccessful.

Submit your resume to: [elsa@ottobauthentic.co.za](mailto:elsa@ottobauthentic.co.za), REF: **Job Title**